

**MINUTES OF THE REGULAR MEETING OF THE DIRECTORS OF THE
DOTHAN-HOUSTON COUNTY AIRPORT AUTHORITY
HELD ON OCTOBER 13, 2020**

The regular monthly meeting of the Directors of the Dothan-Houston County Airport Authority, Inc., for the month of October 2020, was held on October 13, 2020, by means of telephone conference in accordance with the provisions of Article III of that certain emergency order of Governor Kay Ivey dated March 18, 2020.

Charles Nailen, Chairman, Jim Loftin, Vice Chairman, Hayne Hollis, Secretary-Treasurer, and Jon Stuckey, Director, were present. Also present were Adam Hartzog, Airport Director, Vince Edge, attorney for the Authority, and Scott Capehart from Aero-One. Chairman Nailen called the meeting to order at 8:00 A.M.

1. Upon motion duly made by Mr. Loftin, and seconded by Mr. Stuckey, the Directors approved the Minutes of the regular meeting of the Directors held on September 8, 2020.

2. Mr. Hartzog presented the update of the accounts listed on the agenda, including AIP 43 and PFCs. The capital improvement account has 18.6% of budget remaining.

3. The balance sheet and P&L statement for the fiscal year ending September 30, 2020 were presented by Mr. Hartzog. The Airport still has about 50% of its CARES Act grant remaining. For the year, the Airport achieved 100.37% of budgeted gross income and 131.57% of budgeted net income, in spite of the pandemic.

4. Mr. Hartzog presented the actual receipts through the date of the meeting. All the rents, including the restaurant, are paid up through September, except landing fees, which run a month or two behind, and the gift shop.

5. The passenger statistics report for September 2020 and for the 2020 calendar year was presented by Mr. Hartzog. Enplanements are rising slowly. The 70% reduction in enplanements is the industry average. Load factors are up to 92% of the reduced seating capacity. A third flight per day was implemented starting October 1st, and the airline as indicated it will be operated throughout the month of October.

6. The next item was an update from Mr. Hartzog regarding renewal of airport insurance coverage. For a variety of reasons, premiums are up about 20% across the board.

7. The next item was a project for certain improvements to the fire station, which has not been updated for decades. The scope of the project would be to create separate living quarters for the firefighters in the space currently dedicated to the training room, together with lockers in each such space for the firefighters' gear and other personal items. The anticipated cost is between \$30,000 and \$50,000. Upon a motion duly made by Mr. Hollis, and seconded by Mr. Stuckey, the Authority amended the FY21 capital budget to increase the budget by \$50,000 for the proposed fire station improvements.

8. Upon motion duly made by Mr. Hollis, and seconded by Mr. Stuckey, the following persons were elected to the following offices for a term of one year:

Charles Nailen—Chairman
Jim Loftin—Vice Chairman
Hayne Hollis—Secretary-Treasurer

9. The last item was an update on Aero-One from Mr. Capehart.

The meeting was adjourned at 8:44 A.M. by the Chairman.

Secretary

Chairman