

**MINUTES OF THE REGULAR MEETING OF THE DIRECTORS OF THE
DOTHAN-HOUSTON COUNTY AIRPORT AUTHORITY
HELD ON DECEMBER 8, 2020**

The regular monthly meeting of the Directors of the Dothan-Houston County Airport Authority, for the month of December 2020, was held on December 8, 2020, by means of telephone conference in accordance with the provisions of Article III of that certain emergency order of Governor Kay Ivey dated March 18, 2020.

Charles Nailen, Chairman, Jim Loftin, Vice Chairman, Jon Stuckey, Secretary-Treasurer, and Hayne Hollis, Director, were present. Also present were Adam Hartzog, Airport Director, Vince Edge, attorney for the Authority, and Scott Capehart from Aero-One. Chairman Nailen called the meeting to order at 8:03 A.M.

1. Upon motion duly made by Mr. Loftin, and seconded by Mr. Stuckey, the Directors approved the Minutes of the regular meeting of the Directors held on November 10, 2020.

2. Mr. Hartzog presented the update of the accounts listed on the agenda, including AIP 43, AIP 44--CARES Act Grant, and PFC--Terminal Building. Only \$1,000 has been spent from the capital budget.

3. The balance sheet and P&L statement for the fiscal year ending November 30, 2020 were presented by Mr. Hartzog. The account at MidSouth is being opened to receive the balance of the maturing CD discussed at last month's meeting.

4. Mr. Hartzog presented the actual receipts through the date of the meeting. All the rents are paid up through November, except one tenant.

5. The passenger statistics report for November 2020 and for the 2020 calendar year was presented by Mr. Hartzog. Enplanements have increased every month since April.

6. The next item was an update from Mr. Hartzog regarding the airport's new marketing director.

7. The next item was an airport update from Mr. Hartzog. Delta is bringing a fourth flight from December 18th through January 10th, which will be beneficial to the airport and passengers. The next item was an update on the expansion of Aero-One into "hot fueling" (*i.e.*, refueling helicopters while they are running). Lastly, Mr. Hartzog has now placed a "for lease" sign on the former HR building in Napier Field but recommended to the Directors to consider selling the property since continuing to maintain the building is cost prohibitive.

8. The next item was an update regarding Mr. Hartzog's participation in a series of meetings among community leaders. The meetings will resume in January and each leader will share a 3-year strategic plan for his or her organization so the others can consider how they might contribute to the plans. Mr. Hartzog will first present his plan to the Directors for their input prior to sharing it with the leadership group.

9. The last item was a brief update on Aero-One from Mr. Capehart.

The meeting was adjourned at 8:40 A.M. by the Chairman.

Secretary

Chairman