

**MINUTES OF THE REGULAR MEETING OF THE DIRECTORS OF THE
DOTHAN-HOUSTON COUNTY AIRPORT AUTHORITY
HELD ON APRIL 13, 2021**

The regular monthly meeting of the Directors of the Dothan-Houston County Airport Authority, for the month of April 2021, was held on April 13, 2021, by means of telephone conference in accordance with the provisions of Article III of that certain emergency order of Governor Kay Ivey dated March 18, 2020.

Charles Nailen, Chairman, Jim Loftin, Vice Chairman, Jon Stuckey, Secretary-Treasurer, and Hayne Hollis, Director, were present. Also present were Adam Hartzog, Airport Director, Vince Edge, attorney for the Authority, and Scott Capehart from Aero-One. Chairman Nailen called the meeting to order at 8:00 A.M.

1. Upon motion duly made by Mr. Loftin, and seconded by Mr. Stuckey, the Directors approved the Minutes of the regular meeting of the Directors held on March 9, 2021.

2. Mr. Hartzog presented the update of the accounts listed on the agenda, including AIP 43, PFC--Terminal Building, and capital improvement account.

3. Mr. Hartzog presented the balance sheet and P&L statement for the month ending March 31, 2021.

4. Mr. Hartzog presented the actual receipts through the date of the meeting.

5. The passenger statistics report for March 2021 and for the 2021 calendar year was presented by Mr. Hartzog.

6. The next item was approval of sales of certain parcels of real property in Napier Field. The broker, Forrest Register, has obtained contracts on three parcels offered for sale pursuant to the listing agreement approved at last month's meeting: 3

acres, more or less, located on Banner Street (Parcel 1), 2 acres, more or less, located behind Town Hall (Parcel 2), and a corner lot consisting of 0.17 acres retained by the Authority in a prior land swap with Mr. and Mrs. Don Gay (Parcel 3). The sales prices set forth in the contracts are \$30,000 for Parcel 1, \$25,000 for Parcel 2, and \$1,500 for Parcel 3. Upon motion duly made by Mr. Hollis, and seconded by Mr. Loftin, the Directors approved the sales price for each respective parcel, and authorized Mr. Hartzog to execute and deliver each contract and the closing documents necessary to complete each respective sale.

7. The next item was a discussion of a new community outreach by the airport to children ages 10 to 12. The event (the official name of which is in development) is a two or three day summer camp to provide children an airport experience they may not otherwise have, such as getting on an aircraft, and to educate them about employment opportunities at the airport, such as airport administration, Commercial Jet, and CAE. Upon motion duly made by Mr. Loftin, and seconded by Mr. Stuckey, the Directors authorized Mr. Hartzog to spend the sum of \$4,000 to develop and host the first such camp.

8. The next item was approval of a new FBO lease with Aero-One Aviation to replace the existing 2014 lease. The new lease will commence on October 1, 2021, add property to the leased premises to serve as the site of the hot fueling operation, and memorialize certain modifications to the lease term, the renewal terms, and the rents. Upon motion duly made by Mr. Hollis, and seconded by Mr. Stuckey, the Directors approved the new lease with Aero-One Aviation and authorized Mr. Hartzog to execute and deliver the lease on behalf of the Authority.

9. The next item was a discussion regarding potential replacement of the terminal's HVAC system with a hospital grade system with funding from the CARES Act. Mr. Hartzog will explore the opportunity with input from Mr. Hollis. A recommendation to bid and award the project may be presented to the Directors at a later meeting.

10. The last item was a word of thanks from Mr. Capehart for Mr. Hartzog's work on the new lease.

The meeting was adjourned at 8:50 A.M. by the Chairman.

Secretary

Chairman