

**MINUTES OF THE REGULAR MEETING OF
THE DIRECTORS OF THE
DOTHAN-HOUSTON COUNTY AIRPORT AUTHORITY
HELD ON MAY 11, 2021**

The regular monthly meeting of the Directors of the Dothan-Houston County Airport Authority, for the month of May 2021, was held on May 11, 2021, by means of telephone conference in accordance with the provisions of Article III of that certain emergency order of Governor Kay Ivey dated March 18, 2020.

Jim Loftin, Vice Chairman, Jon Stuckey, Secretary-Treasurer, and Hayne Hollis, Director, were present. Also present were Adam Hartzog, Airport Director, Vince Edge, attorney for the Authority, and Scott Capehart from Aero-One. Vice-Chairman Loftin called the meeting to order at 8:04 A.M.

1. Upon motion duly made by Mr. Hollis, and seconded by Mr. Stuckey, the Directors approved the Minutes of the regular meeting of the Directors held on April 13, 2021.

2. Mr. Hartzog presented the update of the accounts listed on the agenda, including AIP 43, which should now be closed out, PFC--Terminal Building, and capital improvement account.

3. Mr. Hartzog presented the balance sheet and P&L statement for the month ending April 30, 2021.

4. Mr. Hartzog presented the actual receipts through the date of the meeting.

5. The passenger statistics report for April 2021 and for the 2021 calendar year was presented by Mr. Hartzog.

6. The next item was an update on the hot fueling project and request for a modification to the project budget. Bids for paving, concrete, and site work have been received, along with the prices for electrical and septic tank. Based on a clearer picture of anticipated project costs, Mr. Hartzog recommended to the Board that the project budget be increased to \$125,000. Upon motion duly made by Mr. Hollis, and seconded by Mr. Stuckey, the Directors increased the hot fueling project budget to \$125,000.

7. The next item was a request by Mr. Hartzog to increase the kid's camp budget from \$5,000 to \$10,000 based on quotes for additional transportation services. Upon motion duly made by Mr. Stuckey, and seconded by Mr. Hollis, the Directors approved an increase in the kid's camp budget from \$5,000 to \$10,000.

8. The next item was a recommendation by Mr. Hartzog to offer annual health screenings to all airport employees. The Directors tabled the item while Mr. Hartzog develops a more detailed budget for presentation at a later meeting.

9. The next item was an airport update from Mr. Hartzog. Mr. Hartzog updated the Board regarding replacement of the terminal HVAC system with federal grant funding. With the assistance of Mr. Hollis, a scope of work has now been developed and the job will be put out to bid. Mr. Hartzog will present the bids for the Board's consideration at a later meeting.

10. The last item was a word of caution from Mr. Capehart that the hacking of the Colonial pipeline will likely disrupt fuel flow at the airport.

The meeting was adjourned at 9:05 A.M. by the Chairman.

Secretary

Chairman