

**MINUTES OF THE REGULAR MEETING OF
THE DIRECTORS OF THE
DOTHAN-HOUSTON COUNTY AIRPORT AUTHORITY
HELD ON JUNE 8, 2021**

The regular monthly meeting of the Directors of the Dothan-Houston County Airport Authority, for the month of June 2021, was held on June 8, 2021, by means of telephone conference in accordance with the provisions of Article III of that certain emergency order of Governor Kay Ivey dated March 18, 2020.

Charles Nailen, Chairman, Jim Loftin, Vice Chairman, Jon Stuckey, Secretary-Treasurer, and Hayne Hollis, Director, were present. Also present were Adam Hartzog, Airport Director, Vince Edge, attorney for the Authority, and Scott Capehart from Aero-One. Chairman Nailen called the meeting to order at 8:00 A.M.

1. Upon motion duly made by Mr. Stuckey, and seconded by Mr. Hollis, the Directors approved the Minutes of the regular meeting of the Directors held on May 11, 2021.

2. Mr. Hartzog presented the update of the accounts listed on the agenda, including AIP 43, which is now completely closed out, PFC--Terminal Building, and capital improvement account.

3. Mr. Hartzog presented the balance sheet and P&L statement for the month ending May 31, 2021.

4. Mr. Hartzog presented the actual receipts through the date of the meeting.

5. The passenger statistics report for May 2021 and for the 2021 calendar year was presented by Mr. Hartzog.

6. The next item was a follow up by Mr. Hartzog of his recommendation at the last Board meeting to offer annual health screenings to all airport employees. Mr. Hartzog recommended an additional \$6,000 be added to the allowances and benefits line item of the budget to provide annual health screenings to each airport employee. Upon motion duly made by Mr. Hollis, and seconded by Mr. Loftin, the Directors approved the recommendation.

7. The next item was a request by Mr. Hartzog for approval of a \$50,000 expenditure for installation of a 150 kW generator now owned by the Authority to provide backup power to the terminal building. Mr. Hartzog has requested proposals from electrical contractors, has received one, and expects one or two others. Upon motion duly made by Mr. Hollis, and seconded by Mr. Loftin, the Directors approved an expenditure of \$50,000 for installation of the generator.

8. The next item was an update from Mr. Hartzog regarding the lease of the parking lot. The current tenant has proposed one or more capital improvement projects in exchange for extending the current term of the lease. Mr. Hartzog is assessing these proposals versus the airport assuming operation of the parking lot. No action was taken.

9. The next item was an airport update from Mr. Hartzog. Commercial Jet currently has 13 or 14 aircraft at its facility. Mr. Hartzog attended a tenant appreciation luncheon hosted by Aero-One. Mr. Hartzog happily announced that the jet bridge has been completed with a new design and the airport logo prominently displayed.

10. The last item was an update from Mr. Capehart regarding Aero-One.

The meeting was adjourned at 8:39 A.M. by the Chairman.

Secretary

Chairman